

	<b>Lloydminster Catholic School Division – Administrative Procedures</b>	
	<b>AP 101 – Annual Report</b>	
Related LCSD AP's		
Form(s)		
References:	<i>The Education Act, 1995 section 85, 87, 97, 283</i>	
Received by the Board: November, 2025		Update: November, 2025

### **Background**

The Division is required by the Saskatchewan Ministry of Education to present a Board report and a Director's report to an annual meeting of its electors. This provides a means by which the Division can report the results of its educational program to the electors.

### **Procedures**

1. An Annual Report shall be produced to provide information to the public on progress towards achieving the goals and results identified in the Lloydminster Catholic School Division Strategic Plan.
2. The Annual Report shall contain the results on Student Assessment and Operational measures gathered through the year.
3. The Annual Report shall be a foundation document for updating the Strategic Plan and identifying strategies for effecting improvements.
4. The format for reporting measures and additional information in the Annual Report will be determined by the Director.
5. The Director will ensure that an Annual Report is prepared for Board approval prior to the submissions to the Ministry of Education.
6. The Annual Report shall be made available to the public.